

Indian Council of Philosophical Research
New Delhi
Scheme of Foreign Travel Grant

The Indian Council of Philosophical Research has a scheme of Foreign Travel Grant in order to provide total/partial Assistance to teachers/scholars in philosophy and allied disciplines, irrespective of their age and status. Usually, the Council provides financial assistance of the airfare (to and fro excursion/economy class) only. Request for full or partial registration fee are not considered. However, depending upon the financial position of the Council, and in particular, allocation under this scheme, the Council may choose to provide additional assistance.

1.0 Purpose:

- 1.1. To attend international academic conferences, seminars, symposium etc. abroad to present research papers resulting from applicant's research work
- 1.2. To deliver keynote address or act as Chairman/Convener/Rapporteur of international academic conferences, seminars, symposium etc.
- 1.3. Applicant seeking assistance regarding training, refresher or summer courses are not eligible.

2.0 Eligibility criterion:

- 2.1. UGC recognized University faculty members are eligible for assistance up to 50 per cent of the Air Fare (as per the clause 6).
- 2.2. In exceptional cases, research scholars working in UGC recognized University/institutions/government departments are eligible for assistance up to 100 per cent of the Air Fare (as per the clause 6).
- 2.3. UGC recognized University's affiliated College teachers are eligible for assistance up to 50 per cent of the Air Fare (as per the clause 6).
- 2.4. Applicant should apply at least three and half months before the proposed date of departure.
- 2.5. Proof of proficiency in the language should be (either means of certificate or published works to be adjudged by RPC/FTG Committee)
- 2.6. Provided that no person will be given assistance under this scheme more than once in three years.
- 2.7. Provided further that for the same conference not more than one scholar shall be assisted by the Council. This condition may, however, be relaxed by Chairman taking into consideration the nature and size of the conference.
- 2.8. It will be the scholar's responsibility to make his/her travel arrangements i.e. visa, foreign exchange, permit, ticket, etc.

3.0 Priority & preferences:

- 3.1. The Applicants belonging to Philosophy would be given priority over others belonging to allied disciplines.
- 3.2. Preference will be given to scholars participating in international conferences/ seminar (being held in neighbouring/ other developing countries);

- 3.3. preference will also be given to -
 - a. Younger scholars;
 - b. Scholars attending conference/ seminars for the first time;
 - c. Scholars from remote and backward areas, etc.

4.0 Processing of applications: conditions and time Line:

- 4.1. Applicant should apply at least three and half months before the proposed date of departure.
- 4.2. No person will be given assistance under this scheme more than once in three years.
- 4.3. Not more than one scholar shall be assisted by the Council for the same conference. This condition may, however, be relaxed by Chairman taking into consideration the nature and size of the conference.
- 4.4. It will be the scholar's responsibility to make his/her travel arrangements i.e. visa, foreign exchange, permit, ticket, etc.
- 4.5. All applications received for foreign travel grants assistance shall be placed to the Research Projects Committee or during the interval between any two meetings of the said committee, before the Foreign Travel Grant Committee; either of which committee may decide whether any grant to be given, and, if given, to what extent. Provided that no award by either of the said committees can be made post facto, that is, after the trip proposed to be funded has been completed, without submitting the application well in time adequate enough for the ICPR to process the application as per the laid down procedure. The Council shall evaluate the paper by the Subject expert.

5.0 Procedure for obtaining grant:

The proposal should be sent to the Council's office along with the following documents directly, through proper channel in prescribed format attached with this scheme:

- 5.1. A copy of the letter from the organizers of the conference accepting the papers for presentation or inviting the scholars concerned to chair a session/ section of the conference etc.,
- 5.2. Two copies of the full paper prepared by the scholar for presentation at the conference/ seminar/ symposia,
- 5.3. Information sheet containing name, place and duration of the conference, etc. complete postal address of its sponsor and their standing in the academic field,
- 5.4. Detailed particulars of other sources who have been approached for providing financial assistance in part or full and those who have agreed to provide the assistance,
- 5.5. A statement showing details of the visits of the scholar abroad during the last three years on the basis of travel grants, etc. received from different sources,
- 5.6. In case the grant is sanctioned, the journey should be strictly performed by the shortest route in excursion economy class and International Travel can be made by private airlines. Tickets must be purchased by utilizing the services of Government Authorized Travel Agents only viz. M/s Balmer Lawrie & Company,

M/s Ashok Travels & Tours and IRCTC as warranted under Govt. of India orders in this regard.

6.0 Amount of assistance:

- 6.1. As far as possible, air travel will be on excursion ticket, and only failing that on a full economy ticket from IRCTC, Ashoka Travels & Tours and Balmer Lawrie Co. Ltd.
- 6.2. In cases where the ICPR is to meet full excursion air-fare under Clause 2, the airport tax and/ or foreign travel tax in India, shall also be paid by the ICPR.
- 6.3. An amount not exceeding 75% of the sanctioned Foreign Travel Grant will be released in advance of the journey subject to the production of proof of the purchase of the Air tickets and NOC from the department, institute, if employed.

7.0 Outcome and Submission

- 7.1. The ICPR may ask the respective Teacher/scholars to compulsorily deposit the result of their research in the form of theses/books/monographs, etc. with due acknowledgement to ICPR.
- 7.2. A grant awarded shall be limited to payment of a part of the excursion air-fare, travel to be undertaken by any private airline/Purchase of a return excursion air ticket from IRCTC, Ashoka Travels & Tours and Balmer Lawrie co. Ltd., and/ or cost of bus/rail travel abroad, where part of the approved journey.
- 7.3. A detailed report 3-5 pages and paper read at the conference along with the requisite documents is to be submitted within 15 days of completing the visit.
- 7.4. Work report and the other requirements have to be fulfilled within 15 days of completing the visit, failing which the scholar will be required to refund the entire grant to the ICPR and, besides this, will be debarred from the award of any such grant in future, and will be liable to legal action.

8.0 Others

- 8.1. ICPR may nominate on its volition, a scholar or group to represent it at an international congress, seminar, conference, or meeting, such nomination to be made by the Research Projects Committee or the Foreign Travel Grant Committee. However, the restriction imposed in Clause 2 shall not apply to cases covered under this clause.
- 8.2. The Chairman may, in exceptional and deserving cases, relax any of the provisions of the scheme.