

**INDIAN COUNCIL OF PHILOSOPHICAL RESEARCH
36 TUGHLAKABAD INSTITUTIONAL AREA
NEW DELHI – 110 062**

Tender Notice

Inviting Rate contract for Hiring of Catering Services

Indian Council of Philosophical Research is an autonomous organization under the Ministry of Education, Government of India. The Council invites Bids for entering into a contract initially for one year to be extended on year to year basis for further 2 years subject to satisfactory service, from the local catering firms to provide catering services to the Council for meetings and programmes for 1 to 15 days at a stretch. The interested firms may submit the rates and the menus as in the Proforma given as per Annexure to this Tender Notice below, complying with the following terms and conditions:-

Terms and Conditions:

1. The firms should have adequate experience of catering services in Govt./PSU for at least three years. (Proof may be provided). The firm should have all the legal / administrative authorization/license from state/central Govt., to serve food/drinks (Certificate to be enclosed).
2. The firm must have sufficient infrastructure and skilled staff to cater to the requirement of food and services for number of persons ranging usually from 40 to 80, for 1 to 15 days' range at a stretch.
3. The rates and taxes must be mentioned separately, where rates will not change, but taxes may change.
4. Food and services must be of very good quality. Stale food will not be accepted. If the food and services are not found up to the mark, penalty would be levied on the firm as decided by the authorities of the council.
5. Hygiene in preparing and serving of food is essential. The crockery used must be of good quality.
6. The council have a right to reject all or any quotations received in the office without assigning any reason thereof.
7. During the contract period, the Council has the right to terminate the contract on dissatisfactory service at any period of time without assigning any reason (s).

The sealed quotations must reach in the prescribed format as per Annexure to this Tender Notice, super scribing on top of the sealed envelope "Rate Contract for Hiring of Catering Services for ICPR Office, New Delhi", and addressed to **The Director (A&F), Indian Council of Philosophical Research, Darshan Bhawan, 36 Tughalkabad Institutional Area, New Delhi – 110 062**, should be dropped into the Tender Box placed near Security Guard Cabin in O/o the Council, by 3:30 pm on 20.11.2024. The Tender Box will be opened on the same day at 4.00 by the Tender Opening Committee. The Bidders or their authorized representative may attend the tender opening event.

-sd
Director (A&F)

Annexure-I

**INDIAN COUNCIL OF PHILOSOPHICAL RESEARCH
36 TUGHLAKABAD INSTITUTIONAL ARA
NEW DELHI – 110 062**

PROFORMA

(a) Technical Bid

- (i) Name of Firm: _____ (v) Experience in Govt./PSU: _____ years
(Copy enclosed)
- (ii) Address: _____ (vi) Authorization/License: (Copy enclosed)
from State/Central Govt.
- (iii) Contact details: _____
- (iv) GSTIN: _____

(b) Price Bid

S.No.	Particulars	Amount in (Rupees) + GST	
		Rate for 1 to 20 Officials @ per person	Rate for above 20 officials @ per person
1.	Lunch Soup Vegetable Subzi – 2 types Paneer Subzi Continental Veg. Rice (one) Roti different types (2) Raita/Plain Curd/Dahi Bhalla (Anyone) Papad & Pickle Salad Sweet or Ice cream/ Water Bottle		
2.	Tea with Biscuits Tea or Coffee with 2 biscuits		
3.	Hi Tea Tea/coffee Biscuits Sandwitch Paneer Cutlet Samosa/Pasty Cashews Sweet Dhokla/Nameeken		
4.	Vegetarian Thali Paneer Subzi, Dry. Veg. Subzi, Dal, Rice, Roti-3, Salad, Raita, Pickle and Sweet		

(Signature of Authorized Signatory)