

TENDER DOCUMENT

FOR

SUPPLY, INSTALLATION OF CCTV SYSTEM

**ICPR Academic Centre,
3/9, Vipul Khand, Gomti Nagar,
Lucknow-226010**

1. Introduction

ICPR Academic Centre invites sealed techno-financial bids from reputed firm/companies for the supply, installation of CCTV system consisting of fixed cameras with digital video recorders, etc for surveillance of the identified areas at the premise and various floors of Academic Centre Building.

1.1. Scope of Work

- a) The bidder is required to supply, install the CCTV System at ICPR Academic Centre as per the specifications and conditions specified in the different parts of this Tender document.
- b) The bidders are advised to visit the above mentioned sites before quoting bid in the tender.
- c) The successful bidder shall give comprehensive hands on Training to the officials of Academic Centre on operations, preventive maintenance, recording and retrieval of the CCTV recordings etc.
- d) The successful bidder shall carry out the work strictly as per specifications mentioned in various sections of this tender document to the satisfaction of the indenting Office.
- e) Workmanship and material used should be of the best quality.
- f) Bids shall be considered only in those cases where the bidder has quoted for the entire scope of the work.

2. Eligibility Criteria for Bidders:

2.1. Minimum Eligibility Criteria

1. The company must submit the certificate of incorporation as a part of technical bid. The bidding company must be providing complete solution in security and surveillance/CCTV system for the last three years.
2. The company must have experience in supply/installation of CCTVs in Govt. Sector etc.
3. The bidder should have valid authorization from the principal manufacturer/distributor. The firms with valid authorization as detailed above shall be opened.
4. The bidder must not be debarred by any State or Central Govt. Department to do business with State or Centre Department or its Autonomous bodies. The bidder must enclose undertaking to this effect.
5. Complaint should be attended within 24 hours after service call under warranty period

3. Bid Procedures

3.1. Instructions to bidders

The Tender document can be had from the office during 2.00-4.00 PM. Can also be downloaded from Council's site i.e. www.icpr.in.

Submission of Bids

Sealed offers prepared in accordance with the procedures enumerated should be submitted to the office of the ICPR Academic Centre at 3/9, Vipul Khand, Gomti Nagar, Lucknow-226010 on or before the last date i.e. upto 12.00 Noon on 06-05-2015.

Opening of Technical Bids

At 3.00 pm on 06-05-2015

ICPR Academic Centre at 3/9, Vipul Khand, Gomti Nagar,
Lucknow-226010

The bidders or their authorized representatives may be present if they so desire.

Advice to the Bidders

Bidders are advised to study this Tender document carefully before participating. It shall be deemed that submission of Bid by the bidder have been done after their careful study and examination of the Tender document with full understanding to its implications.

Period of Validity of Offer

Offer should remain valid for 90 days after the date of opening of the Pre-Qualification cum Technical bid as prescribed. An offer valid for a shorter period may be rejected by the Council as non-responsive.

3.2. Procedure for Submission of Bid

The Bids should be submitted in two parts i.e. Technical Bid and Financial Bid.

Technical Bid:- The Technical Bid should be put in a single sealed cover super scribing the wordings "Technical Bid" for CCTV system at ICPR Academic Centre, Lucknow.

Please note that prices should not be indicated in the Technical Bid and if price found quoted, the bid will be summarily rejected.

Financial Bid:- Financial Bid should be put in a single sealed cover super scribing the wordings "Financial Bid" for CCTV system at ICPR Academic Centre, Lucknow.

Financial Bid should only indicate prices filled as per BOQ provided in the Tender Document.

The Technical Bid Cover and Financial (Commercial) Bid Cover prepared as above are to be kept in a single sealed cover super scribed with the wordings "Technical and Financial Bids" for CCTV system at ICPR Academic Centre, Lucknow.

Only authorized person should sign the tender/quotation. His name, designation and address should be given in capital letters.

No tender will be considered unless and until all the documents are properly signed and all corrections must also be signed by the tenderers.

Evaluation of Bids:

An evaluation committee consisting of officials from ICPR Academic Centre will evaluate the bids of all the bidders, both technically and financially (commercially) as per the following schedule/pattern.

- A) Only Technical Bid shall be opened on the day of opening of the bids at 3.00 P.M. on 06-05-2015 in the presence of bidders representatives who wish to attend at their cost. The bidders' representatives who are present will be required to put their sign in attendance register.
- B) Conditional bids shall be summarily rejected.
- C) The Technical Bid document shall be evaluated as per the following:-
 - a) The documentation furnished by the bidder will be examined to see whether the qualifications and specific requirements including technical mentioned in this document are fulfilled.
 - b) The bidders if required shall make a presentation/ demonstration of the CCTV system, if required, to the evaluation committee.
 - c) ICPR Academic Centre may ask the bidders to arrange visits of evaluation committee to the departments / organizations where the bidder has already executed such orders as claimed in their bid.
 - d) The Centre In-Charge, ICPR Academic Centre reserves the right to reject any tender bid without assigning any specific reason to the bidders.

The Financial (Commercial) Bid of those bidders who satisfy the parameters laid out in the Technical Bid will only be opened after the technical Bid. Council is having the right to increase/decrease the installation of Cameras according to its actual requirement.

The bidder is expected to examine all the instructions, forms, terms & conditions and specifications in the Tender document. Further to furnish all the information required in the Tender document or submission of a bid in every respect will be at bidders risk and may result in rejection of the bid.

- 4. Payment shall be made after satisfactory installation of systems and proper functioning.

Read and accepted on behalf of M/s _____

Signature

Name : _____

Seal: _____

Date: _____

BOQ (Priced Bill of Quantity)
NAME OF WORK: CCTV Surveillance System*
for
ICPR Academic Centre, Lucknow

S.No	Item	Qty	Product Code Please enclosed specifications detail/brochure	rate
1.	Supply, installation (with all accessories) Brand - Dhaua - Dome Camera (1000 TVL)	20		
2.	Supply, installation (with all accessories) Brand - Dhaua Dome Camera HDCVI (upto 1-1.5 Mega Pixel)	4		
3.	Supply, installation (with all accessories) Brand - Dhaua Night Vision Camera at Gate	1		
4.	Supply, installation (with all accessories) Hard Disk (2TB & 4 TB) Please mentioned separately for 2TB & 4 TB	2		
5.	Supply, installation (with all accessories) Brand - Dhaua DVR (HD compliance) (One – 16 Channel, One – 4 Channel)	2		
6.	Supply, installation (with all accessories) Power Supply Unit	2		
7.	Installation in casing Estimated works (100-200 mtrs)	Per mtr		
8.	Installation in pipe (100-200 mtrs)	Per mtr		
9.	CCTV/Video signal cable high quality copper conductor for fixed cameras			
10.	Power cable 2/3 core high quality/standard	2-3 mtrs		
11.	Installation	per camera basis		
12.	Miscellaneous (if any not covered above)			
	Total			

* Council is having the right to increase/decrease the installation of Cameras according to its actual requirement.

M/s-----

Signature & Stamp

Name : _____

Seal: _____

Date: _____