F.No. 1-5/2017-18/ICPR/AC                                                Date- 11th January, 2021

Subject: Inviting quotations for hiring accommodation in local Guest House / Hotel in Lucknow

Indian Council of Philosophical Research is an autonomous organization under the Ministry of Education, Govt. of India. The Academic Centre of ICPR at 3/9, Vipul Khand-3, Gomti Nagar, Lucknow, regularly organizes workshops / seminars and such academic programmes in which scholars are invited from all over India. therefore, we need to arrange the accommodation of our outstation guests in Hotels / Guest Houses for the duration of the academic programmes, usually ranging from 3 to 15 days for many times in a year. For the same purpose for accommodating highly qualified guests, like, research scholars, Professors, etc. the Centre invites sealed Quotation from the local Guest Houses / Hotels, with the following terms & conditions for hiring the accommodation time to time as & when required.

General Terms and Conditions:
1. The guest house/hotel to be situated on an easily approachable road upto 07 Kilometer radius of the Indian Council of Philosophical Research, Vipul Khand Gomti Nagar, Lucknow.
2. The guest house/hotel must fulfill all the legal/statutory requirement of the Govt., in this regard, the owner must submit self-attested copies of documents, including proof of PAN / GST etc.
3. The tariff will be applicable for one year from the date of the order of empanelment. No hike in tariff will be allowed during the year, except decrease or increase in taxes as per govt., rules on production of relevant GO. During the contracted period, the centre keeps the right to terminate the contract on dissatisfactory service at any time.
4. The guest house/hotel must possess water purifiers, room heaters, power backing system / generator and at least 10 to 15 AC Double bedded (deluxe) rooms, and all rooms should be well furnished with attached toilet and bath rooms and good dining hall.
5. The guest house/hotel shall also provide complimentary Tea, breakfast & normal veg dinner.
6. As per the requirement, normal vegetarian lunch may also be made available on payment basis time to time for the guests.
7. The Centre / Council has a right to reject all or any quotations received in the office without assigning any reason thereof.
8. The guest house/hotel should not transfer our guests to other guest house/hotel without our prior permission.

The sealed quotation in below given format (with addition or extra row / columns as required) filling up the detailed specifications and availabilities must reach at the ICPR, Academic Centre, 3/9, Vipul Khand, Gomti Nagar, Lucknow-10, latest at 5:00 PM on 29th January, 2021 with mention of “Quotation for Hiring accommodation in local Guest House/Hotel in Lucknow” on top of the sealed Envelope.

Director (A)
Proforma of Quotation for Hiring Room / Hotel Accommodation for Academic Centre, ICPR, Vipul Khand, Gomti Nagar, Lucknow

(Amount to be put up in Rs.)

<table>
<thead>
<tr>
<th>Room Specifications</th>
<th>Rates without Taxes</th>
<th>Check-out and Check-in Time</th>
<th>Remark, if any</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single Bedded</td>
<td>Double Bedded</td>
<td>Tea: ..................</td>
<td>Coffee...........</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Coffee..................</td>
<td>Breakfast........</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Breakfast.............</td>
<td>Lunch: ............</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Lunch: ...............</td>
<td>Dinner: .............</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>No. of Rooms AC</td>
<td>No. of Rooms Non-AC</td>
<td>Rate per Single Room for 24 hours: Rate per Single Room for 24 hours:</td>
<td>Rate per Single Room for 24 hours: Rate per Single Room for 24 hours:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(without taxes)</td>
<td>(without taxes)</td>
</tr>
<tr>
<td>No. of Rooms Non-AC</td>
<td>No. of Rooms AC</td>
<td>Rate per Single Room for 24 hours: Rate per Single Room for 24 hours:</td>
<td>Rate per Single Room for 24 hours: Rate per Single Room for 24 hours:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(without taxes)</td>
<td>(without taxes)</td>
</tr>
</tbody>
</table>

Taxes for Rooms, if any, (The given tax amount and structure may increase of decrease depending upon of Govt., policies):

--------------------------------------------------------------------------------------------------------------------

Taxes for Fooding, if any, (The given tax amount and structure may increase of decrease depending upon of Govt. policies):

--------------------------------------------------------------------------------------------------------------------

Distance from ICPR

--------------------------------------------------------------------------------------------------------------------

I/we herby agree with terms and conditions and certify that I/we fulfill all legal/statutory requirements/license of the Govt/local bodies required to run the Hotel/Guest House.

I / we pay due taxes to the Govt., as per Govt., rule, and practice transparency with all matters of transaction.

Name of the Hotel:

Name of the Owner/proprietor etc.:

PAN of the Proprietor.

Address of the Hotel:

Phone/Mobile:

Email:

Date:

Place:  

Signature & Seal of proprietor/owner/authority