

**INDIAN COUNCIL OF PHILOSOPHICAL RESEARCH  
DARSHAN BHAWAN, 36, TUGHLAKABAD,  
NEW DELHI – 110062**

**NOTICE INVITING QUOTATIONS FOR COMPREHENSIVE AND NON-  
COMPREHENSIVE AMC OF AIR-CONDITIONERS.**

\*\*\*\*\*

Indian Council of Philosophical Research is an Autonomous Body fully funded by the Ministry of Education, Government of India. The Council is seeking quotations for Comprehensive and Non-Comprehensive AMC of Air-Conditioners for its office referred above. The list of the ACs installed at ICPR, New Delhi office is also attached as **Annexure-I**. The detailed scope of work for comprehensive and non-comprehensive AMC of Air-Conditioners is placed at **Annexure-II**. The compliance of Annexure-II and registration details, GST & PAN etc. and past order copies for similar work order is to be submitted as technical bid. The pricing with applicable GST as per Annexure-I is to be submitted as commercial bid. Both the bids are required to be in separate envelopes duly super-scribed as "Technical Bid" and "Commercial Bid" and placed inside one bigger envelope.

The interested bidders may visit this office for inspection and physical assessment on any working days between 11.00 – 1600 hours. There shall be no conditional bidding regarding the condition of existing /already installed ACs.

Quotations are invited for the above services in a sealed envelope super-scribing the same with "Quotation for the AMC of Air-Conditioners" may be send to the above address by 05.30 p.m on 30<sup>th</sup> June, 2021 by Registered Post or deposit by hand in tender box placed at Security guard room at ICPR, New Delhi. The advertisement in this regard has also published in the website of the Council [www.icpr.in](http://www.icpr.in)

**Payments Terms:**

Payment will be made on half yearly basis on receipt of bill, service reports for the related period.



**(Lt. Cdr. Pawan Deep)  
Director (A&F)**

**Date: 16.06.2021**

**ANNEXURE-I****Total number of the ACs installed in the ICPR, New Delhi office**

S. No.	Description		Qty.
	<b>Tower Air Conditioner</b>		
1.	Chairman's room B. Tower AC 4 ton	-	1 nos.
2.	A&F Section 1 <sup>st</sup> floor 4 ton	-	1 nos.
		-	<b>2 nos.</b>
	<b>Split Air Conditioner</b>		
1.	Terrace (Gym area) – 2 Ton	-	1 nos.
2.	Chairman's Room (Gr. Fl.- Room No.1) – 1.5 ton (Hitech New)	-	1 nos.
3.	PS to Chairman (Gr. Fl.-Room No. 2) - 2 ton	-	1 nos.
4.	Smt. Urmila, Assistant (Gr. Fl.-Room No.3) – 2 ton	-	1 nos.
5.	Cashier Room (Gr. Fl.-Room No.6) – 2 ton	-	1 nos.
6.	Auditor's Room (Gr. Fl.- Room No. 4) – 2 ton	-	1 nos.
7.	MS's Room (1 <sup>st</sup> Fl.- Room No.5) - 2 ton	-	1 nos.
8.	PA to MS (1 <sup>st</sup> Fl.- Room No. 6) – 2 ton	-	1 nos.
9.	Dir. (A&F)'s room (1 <sup>st</sup> Fl.- Room No. 3) – 2 ton	-	1 nos.
10.	Sh. Jagdev' room (1 <sup>st</sup> Fl. – Room No. 2) – 1.5 ton (Hitech New)	-	1 nos.
11.	Mini Conference Room (1 <sup>st</sup> Fl.- Room 4) – 1.5 ton (Hitech New)	-	1 nos.
12.	Dir. (P&R)'s room (3 <sup>rd</sup> Fl.- Room No. 6) – 1.5 Ton (Hitech New)	-	1 nos.
13.	Supdt. (P&R)'s room (3 <sup>rd</sup> Fl.- Room No. 2) – 1.5 Ton (Hitech New)	-	1 nos.
14.	Conference Room (2 <sup>nd</sup> Floor) – 1.5 Ton	-	4 nos.
15.	P&R Section (3 <sup>rd</sup> Floor- Room No. 1) - 2 ton	-	2 nos.
		-	<b>19 nos.</b>
	<b>Window Air Conditioner 1.5 ton</b>		
1.	Room no. 3 - 3 <sup>rd</sup> Floor (Dr. S.K. Kar)	-	1 nos.
2.	Room no. 4 - 3 <sup>rd</sup> floor (Sh. Ranjan Ghosh)		1 nos.
3.	Room No. 5 - 3 <sup>rd</sup> Floor (Sh. Mrinmoy Chakroborty's)	-	1 nos.
4.	Room No. 1- 1 <sup>st</sup> Floor (A&F Section)	-	1 nos.
5.	1 <sup>st</sup> Internal Auditor's (Gr. Fl.- Room No.5)	-	1 nos.
6.	Conference Room (2 <sup>nd</sup> floor)	-	1 nos.
			<b>6 Nos.</b>
	<b>TOTAL (Including window, split and tower AC)</b>		<b>27 nos.</b>

**SCOPE OF WORK**

**A. APPLICABLE TO NON-COMPREHENSIVE CONTRACT**

1. Attending to any number of breakdown calls during normal working hours on all working days.
2. Routine inspection and general checking of units.
3. Providing of four quarterly preventive services evenly spaced or as per site or user's requirement during the AMC period.

**EXCLUSIONS**

1. Repair or replacement of any Electrical part or Mechanical part.
2. Repair or replacement of Voltage stabilizers; scanners, MCB's, MCCB's, ELCB's, Electrical panel or heating systems; Sheet metal part; Plastic part such as return air filter or grill; condenser coil or evaporator coil; refrigerator piping and it's ancillaries; any failure due to improper voltage supply or usage; any defects or damages occurred during the transportation and or mishandling of unit by end user; modifications or fabrication of duct or its ancillaries; thermal or acoustic insulation; dismantling or shifting or reinstallation of system.
3. Refrigerant gas charging or topping up during leakage repairing.

**B. APPLICABLE TO COMPREHENSIVE CONTRACT**

1. Attending to any number of breakdown calls during normal working hours on all working days.
2. Routine inspection and general checking of units.
3. Providing of four quarterly preventive services evenly spaced or as per site or user's requirement during the AMC period.
4. Refrigerant gas charging or topping up during leakage repairing.
5. Repair or replacement of all electrical or mechanical running part found defective due to normal wear & tear.

**EXCLUSIONS**

Repair or replacement of Voltage stabilizers; Scanners, MCB's, MCCB's, ELCB's, Electrical panel or heating systems; Sheet metal part; Plastic part such as return air filter or grill; condenser coil or evaporator coil; refrigerator piping and it's ancillaries; any failure due to improper voltage supply or usage; any defects or damages occurred during the transportation and or mishandling of unit by end user; modifications or fabrication of duct or its ancillaries; thermal or acoustic insulation; dismantling or shifting or reinstallation of system.